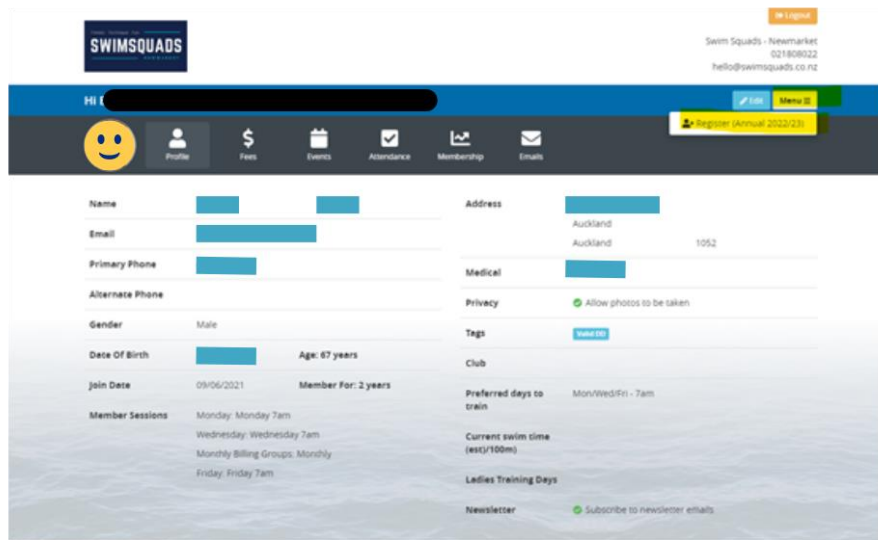


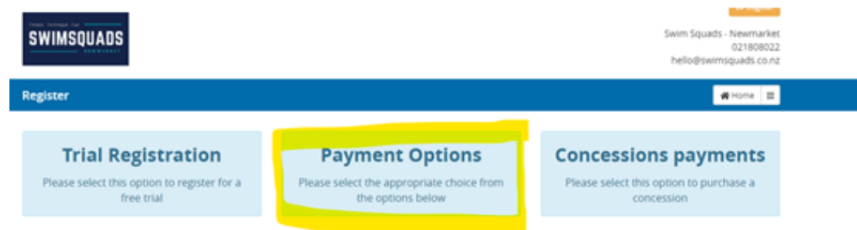
Step One:

- Login to your profile.
- Click on menu, then "Register (Annual) 2023/24"



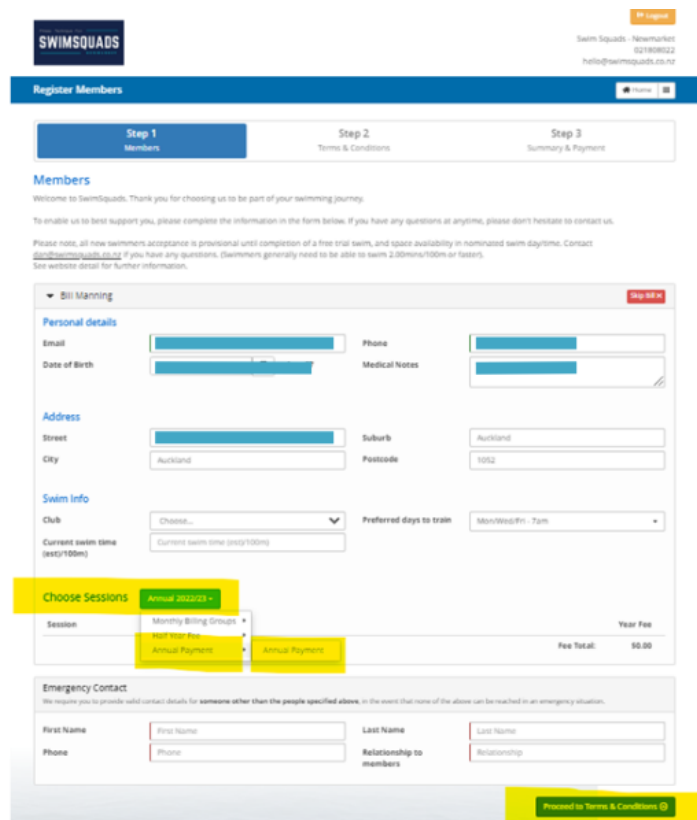
Step Two

- Click on the Payment Options box



Step Three

- Update any details and click on the Choose Sessions - Annual 2022/23 button then select Monthly/Half Year/Annual payment option



Fee Payment Process - Cheat Sheet

Step Four

- Accept Terms and Conditions by ticking the box and then click Proceed to Summary & Payment button

The screenshot shows the 'Terms & Conditions' page. At the top, there are three steps: Step 1 (Members), Step 2 (Terms & Conditions), and Step 3 (Summary & Payment). The 'Terms & Conditions' section contains the following text:

Standard Swimmers may swim up to three times per week in their nominated group.
Swimmers should keep to their nominated session group (bracketed as MWF or TTS and set time) unless by arrangement with Swim Squads Newmarket.
All swimmers must be a minimum of 18 years of age.
Ladies Squad swimmers may swim Tues/Thurs at 9.30am. They may also join other sessions as notified and by arrangement.
Payment is made one month in advance. One month notice is required for withdrawal from the squad.
A direct debit is required for regular squad members (excludes Ladies squad which is either D/D or Concession card).
Concession cards are available as an option for Ladies squad or by special arrangement. (10 swims for \$90 payable in advance online).
Fees quoted include any applicable bank fees (excluding any charged by your bank).
Fees subject to periodic review; swimmers will be notified in advance of any changes.
Fees are debited on the 15th of each month for the whole of that month (1st to the last day).
Swimmers must give one month notice by email if they need to leave the squad. If there is a genuine reason for a medical hold or similar - please email: hello@swimsquads.co.nz to request a temporary hold.
Special rates for The Olympic Pool are available exclusively for current Swim Squads Newmarket members (information regarding these will be emailed on joining the squad - this is a direct arrangement with The Olympic).
Squad members are expected to abide by the rules and etiquette specified as published on swimsquads.co.nz.
All swimmers acceptance into the squad is subject to approval from the Head Coach - Dan Feist.

At the bottom, there is a checkbox labeled 'I agree to all terms & conditions' and a button labeled 'Proceed to Summary & Payment'.

Step Five

Choose which payment method you would prefer: (Card or to Direct to Account)

Card: (Debit or Credit Card): Click on "Pay By Credit Card and enter card details (Note merchant fees apply. Our payment portal is the secure Stripe process.

The screenshot shows the 'Summary' page. At the top, there are three steps: Step 1 (Members), Step 2 (Terms & Conditions), and Step 3 (Summary & Payment). The 'Summary' section contains the following text:

Thanks for being part of the Swimsquads Newmarket team.
For simplicity and convenience a monthly direct debit is our preferred method of payment. Payments are debited on the 15th of each month (or the nearest bank working day). This is for the full month.
Please ensure to select 'Authorise Recurring Payment' option on the payment screen.
Concession cards are available for Ladies Squad and by special arrangement only. Payments are for ten sessions in advance.
If you have any questions - please don't hesitate to contact us.

The 'Members' section shows a table with columns: Name, Session, Year, and Fee. The table is currently empty. Below the table, there is a 'Comments' section with a text input field and a 'Fee Total: \$849.00' label.

The 'Payment Details' section has a heading 'Please select a payment option'. There are two radio buttons: 'Pay By Credit Card' (selected) and 'Other'. Below the 'Pay By Credit Card' option, there is a 'Card Details' section with a 'Card number' field and a 'MM / YY - CVD' field. To the right, there is a 'Transaction Fee: \$23.87' and a 'Total to Pay: \$872.87'.

At the bottom, there is a 'Powered by stripe' logo and a 'Pay & Register' button.

Direct to Account: Click on "Other" box and payment details will appear then they can click on "register". You will be then automatically sent an invoice which includes our bank account details and anything else you require (including an invoice number for reference).

Note: Those on monthly will be sent an invoice on a monthly basis as a reminder and reference. Those on an annual or six-monthly basis will receive invoices when their next payment is due (as appropriate)

Thank you for being part of the team.